

2027 - DISPLAY STALLHOLDER TERMS & CONDITIONS

As at 10/09/2026

While this document is correct at the time of publishing, changes may arise that are beyond our control that may affect the running of the event. Update notices may be issued to stallholders at our discretion via email and take precedence over this document.

KEY DATES:

Sunday 8 November 2026	Online stallholder applications CLOSE.
Friday 20 November 2026	Applicants advised their stall application outcome.
Friday 11 December 2026	Stallholder contracts and invoice for site fee sent.
Friday 8 January 2027	Payment of site deposit, signed contract, and Public Liability Certificate of Currency due.
Friday 5 February 2027	Online POS menu and pricing due.
Friday 12 February 2027	Additional Vendor wristbands order due.
Tuesday 2 March 2027: 1pm - 4pm* Wednesday 3 March 2027: 8am - 4pm* *Session times to be allocated.	Stallholder Bump-In WITH Vehicles - Site access to: • deliver hired infrastructure • set up stall, and • bump-in stock. See Vehicle Access section for further details.
Thursday 4 March 2027: 8am - 5pm Friday 5 March 2027: 8am - 12pm	Stallholder Set Up Days NO vehicles - Site access to: • continue stall set up • bump-in stock (only on foot), and • undertake safety inductions. NOTE: Strictly no vehicle access.
Friday 5 March - Monday 8 March 2027	EVENT LIVE
Monday 8 March 2027: Overnight, approx. from 12am** Tuesday 9 March 2027: 8am - 4pm** **Session times to be allocated.	All Stallholder Equipment OUT - Stallholders must remove all goods and equipment from site. NOTE: Depending on your stall location, a Monday overnight bump out may be required.
Friday 12 March 2027	Final Settlement - Stallholder takings transferred.



TRADING TIMES:

- Below are the MINIMUM required trading hours:

Day	Open	Trade until (min.)
Friday 5 March 2027	4pm	9:30pm
Saturday 6 March 2027	12pm	9:30pm
Sunday 7 March 2027	12pm	9:30pm
Monday 8 March 2027	12pm	9:30pm

- Stallholders are encouraged to operate up to the conclusion of the program each night. However, stallholders must cease trading, turn off external signage lighting, and close serving counters and stall frontages strictly within 15 mins of the conclusion of the program.
- Stallholders will be notified of any event changes that are to occur during this time.

BREACH OF CONTRACT:

- Stallholders found to be in breach of these terms and conditions; who cause damage to Botanic Park, trees, plants or infrastructure; or who contaminate waste streams, will have the cost of damages withheld from their final settlement.

CANCELLATION:

- Stallholders who withdraw from WOMADelaide after signing contract and paying site fee, will forfeit the site fee.
- WOMADelaide 2027 is an all-weather event and will proceed rain, hail or shine. No refunds will be issued due to weather conditions.

APPLICATION FEE:

- A non-refundable application fee of \$50 is required as part of the online stall application lodgement process. Applications without this payment will not be considered.
- This \$50 application fee is to be paid by credit card using WOMADelaide's secure Stripe payment portal.
- A tax receipt and tax invoice will be emailed upon successful payment of the application fee.

PAYMENT OF SITE FEES:

- Successful applicants will receive an invoice for their site fee via email for payment of non-refundable site fee.
- Payment is due no later than **Friday 8 January 2027**.

PUBLIC LIABILITY INSURANCE:

- All stallholders are required to have \$20 million public liability insurance covering their operations at WOMADelaide. The insurance must be valid for **the month of March 2027**.
- A copy of the Certificate of Currency must be provided with the stallholder's application.

SUPPORT MATERIAL:

- Any documentation that can't be uploaded to the stall application form, such as the scaled site-layout drawing or stall photos, must be sent via email at stalls@womadelaide.com.au or via post (Stalls Coordinator, WOMADelaide, 12 King William Road, Unley SA 5061) **by Sunday 8 November 2026**.

DISPLAY SITES:

Non-refundable site fee of \$1,600 plus GST to be paid to secure site, plus 4.5% of takings to be deducted from settlement totals (see Cashless section for more details).

- Site size - **3m frontage x 3m deep marquee**
- WOMADelaide will provide:
 - 1 x 3m wide x 3m deep marquee with 1 x fluoro light (timber flooring for the marquee will be available for an additional charge)
 - 1 x POS terminal for event use (see **Cashless section** for more details)
 - 2 x timber trestle tables (2400mm long x 740mm wide x 700mm high)
 - 2 x chairs
 - 700 watt power allocation
 - 24 x single day Vendor wristbands (6 per day), for staff only
 - 1 x **Stallholder Parking Pass** (see **Vehicle Access section** for more details)
 - **Bump-in Bump-out** vehicle passes (see **Vehicle Access section** for more details)
- **Up to 2** additional single day stallholder wristbands may be purchased for additional staff at a discounted rate of \$120 plus GST.
- Stallholders will also be able to utilise some uncovered external space in the immediate vicinity of their stall provided that it does not affect walkways or impact the surrounding stalls.
- Please note: the WoMarkets area has limited spaces for BYO back of house marquees. This is subject to availability and there is no guarantee that this can be accommodated.

DISPLAY STALL GUIDELINES:

- Display Stalls will be offered to recognised not-for-profit community organisations with aims and objectives that complement the ethos of WOMADelaide.
- While the primary purpose of a Display stall is to exhibit items and information relevant to the organisation concerned, handouts may only be provided to members of the public who show particular interest.
- WOMADelaide will not allow unsolicited leafletting, nor the giving away of promotional items that will end up as landfill waste during the Festival.
- Display Stalls must not be used for the collection of petition signatures, nor to solicit donations.
- Political campaigning is not permitted in stalls at WOMADelaide.
- Any mascots or costumed characters must remain in, or in the immediate vicinity of, the stall.
- The selling of any stock in Display stalls will require prior written approval from WOMADelaide and shall not exceed five items.

CASHLESS:

- WOMADelaide 2027 is an entirely cashless event.
- Stallholders will be required to use the POS system provided to them by WOMADelaide as part of their site allocation.
- Stallholder takings, less 4.5% of total takings, will be transferred to the Stallholder's nominated account by **Friday 12 March 2027**.
- Following changes to card payment surcharging by the Reserve Bank of Australia (RBA), effective from 1 October 2026, transaction charges cannot be passed on to customers. All merchant credit and debit card transaction charges will be absorbed within WOMADelaide's 4.5% commission.
- Per the new Australian Consumer Law (ACL) payment reforms, all public pricing at event must display a single, total price that includes all unavoidable merchant fees and charges.
- One POS terminal is included in the site fees. Additional terminals may be hired at an additional cost.
- WOMADelaide and POS support teams will be on site to provide set up and technical support.

- Stallholders found to be using alternative payment systems (including cash) will be in breach of these terms and conditions and stall operations will be terminated for the remainder of the Festival. WOMADelaide reserves the right to withhold payment of final takings until resolved.
- Online portal logins for menus and pricing will be sent to stallholders in January and must be returned by **Friday 5 February 2027**.

STALL PRODUCT RESTRICTIONS:

- Stallholders will only be permitted to sell items listed on their stall application form. Any variations must be approved by WOMADelaide in writing.
- Stallholders will not have an exclusive right for the sale of any product or service at the event.
- The sale of CDs is not permitted.
- Naked flames such as candles or incense are not permitted in retail or display stalls.
- The event is subject to a liquor licence and stallholders may not sell alcohol, bring alcohol into Botanic Park, or consume alcohol on their site.

STALL LOCATION & PRESENTATION:

- The location of the stallholder's site will be entirely at the discretion of WOMADelaide Management. **All retail and display stalls are located in the WoMarkets retail precinct.**
- WOMADelaide reserves the right to direct stallholders to make improvements where a stall does not meet an acceptable presentation standard.
- Stallholders will not be permitted to use umbrellas, marquees or other items featuring trade logos (e.g. Bunnings or RAA).
- Stallholder signage must be placed within or near the vicinity of your stall (approx. 1-1.5m radius of the stall) and always keep walkways clear. Marketing material must not be attached to any WOMADelaide or Botanic Park infrastructure.
- In extreme weather, water misters will be used within the WoMarkets. **Stallholders must ensure their products and stall set up can withstand exposure to all weather conditions.**

MARQUEES:

- All included marquees will be supplied and erected by WOMADelaide's contractor and included with site fees.
- No discount will be applied to stallholders who opt to use their own marquee.
- Any structures sourced by stallholders must be:
 - of commercial/heavy duty standard to withstand all weather conditions
 - clearly marked in the application, including photos and details of its structure, fabric and ground protection
 - strictly only 3m x 3m and must not exceed this size.
- Stallholders will need WOMADelaide approval for any externally hired marquees/structures used onsite.
- All BYO marquees must be weighted - **pegging is not allowed**.

PACKAGING:

- All stallholders are strongly encouraged to eliminate single use packaging where practical.
- Where packaging is integral to the sale of specific products, it should be environmentally friendly.
- Plastic bags and glass containers are not permitted under any circumstances.

RUBBISH, RECYCLING and LIQUID WASTE:

- WOMADelaide enjoys a unique privilege in using Botanic Park. Protection of the historic trees and other vegetation and the parklands is of paramount importance.
- Shared back of house waste management streams will consist of green organics, paper and cardboard recycling, and dry waste (including clean tin cans).
- One set of waste management streams will generally be allocated between several structures (approx. 15 individual stallholders).
- Stallholders are not permitted to use the bins provided for the general public.
- E-waste (including any power cables) must not be disposed of in any waste management streams or left onsite post-event.
- Stallholders must always keep their stall and the immediate surroundings clean and tidy and must not leave any rubbish post-festival in their stall or surrounding areas.
- Post-festival all stallholders must have all items off-site by 5pm on Tuesday 9 March.
- **Failure to comply with the waste separation and recycling requirements, or any attributable damage to the park or equipment supplied by WOMADelaide, will result in recovery of costs from payment settlement. If the source of the contamination cannot be identified, the entire group will be charged with recovery of costs from payment settlement.**

VEHICLE ACCESS TO BOTANIC PARK:

- **During the Bump-in from (2-5 March):**
 - Stallholders will receive a **Bump-in Bump-out (BIBO) vehicle pass** for access to **Plane Tree Drive** for Tuesday 2 and Wednesday 3 March only. These must be displayed on the dashboard to facilitate access to the site from **Blue Gate**.
 - Please note the following are sessions that **ALLOW** vehicle access:

Tuesday 2 March	Session 1: 13:00 – 14:30 Session 2: 14:30 – 16:00
Wednesday 3 March	Session 3: 08:00 – 09:30 Session 4: 09:30 – 11:00 Session 5: 12:00 – 14:00 Session 6: 14:00 – 16:00
 - Outside of these hours, stallholder vehicles **will not be permitted to park** at WoMarkets for any stock drop offs. Extra stock will need to be transported on foot via Plane Tree Drive with a sack truck or trolley. Access information will be provided in a BIBO information email.
 - Stallholders will be able to set up on-foot each day after their allocated timeslot.
 - There is strictly **NO VEHICLE ACCESS** to the WoMarkets stalls on **Thursday 4 March and Friday 5 March**. The dates and times above will be the only vehicle access time for bump-in.
- **While the Event is live from (5-8 March):**
 - Each display stall will be supplied with one **Stallholder Parking Pass** to allow parking in the designated area from 12pm Friday 5 March and the remaining Festival days.
 - This pass is **non-transferrable** between vehicles and no more can be requested.
 - **Parking spaces are limited and not guaranteed. Parking is on a first come, first served basis.**
 - There is strictly **NO VEHICLE ACCESS to the WoMarkets stalls during event days** (between Saturday 6 March and Monday 8 March.)
- **During the Bump-out (8-9 March):**
 - Stallholders must display their **BIBO** pass for access to Plane Tree Drive for bump-out on Monday 8 March (overnight), and on Tuesday 9 March from 8am until 5pm.

TICKETING & STAFF ENTRY TO BOTANIC PARK:

- Vendor wristbands will be sent out by tracked express post (at the stallholder's expense) prior to the Festival.
- Display stalls will receive 6 single day Vendor wristbands for each day of the Festival (**24 wristbands total**). These wristbands are for volunteers who are rostered to undertake minimum 4-hour shifts on the stall.
- Additional wristband allowances for stallholder staff only are as follows:
 - An additional **2 single day** Vendor wristbands each day of the Festival may be purchased at a discounted rate (\$120 + GST) for additional staff only up until **Friday 12 February 2027**.
 - Any additional wristbands beyond the 2 per day allowance, replacement wristbands, or any orders after 12 February, will be charged in line with final release general admission prices (\$200 + GST per wristband, per day).
- On bump-in and bump-out days any stalls staff:
 - WITH a **BIBO** vehicle access pass will be admitted to the site, and
 - WITHOUT a **BIBO** vehicle access pass will need to park outside Botanic Park and enter on foot.
- On Event days, only staff with a valid **Vendor wristband** will be permitted access to the site via public entry gates or Blue Gate. It is the stallholder's responsibility to ensure wristbands are distributed to staff before the event.
- Each Vendor wristband has a unique barcode linked to each stall. Wristbands must be attached to the wrist prior to entry, will be scanned on entry and exit, are non-transferable, and cannot be shared. **NO WRISTBAND = NO ACCESS.**

STAFF PAYMENTS:

- WOMADelaide strongly recommends all stallholders to pay their staff Award rates in accordance with the guidelines and recommendations provided by the Fair Work Ombudsman. For more information, please see www.fairwork.gov.au

SMOKE FREE:

- WOMADelaide is a smoke-free event, including stalls back-of-house (BOH) and public dining areas. People wishing to smoke or vape can do so in the designated smoking zones marked on the map.

ALCOHOL AND OTHER DRUGS:

- No alcohol or illicit drugs are to be consumed, or brought onto site, by stallholders or their staff when working on site during bump in, while the Event is live or during bump out.
- Stallholders or staff found to be under the influence of alcohol or other drugs while working or in the stalls BOH areas will be removed from site by Security or SAPOL, and their stall operations will cease. **This will trigger the breach of contract clause with appropriate consequences to follow.**

ELECTRICAL REQUIREMENTS:

- WOMADelaide's electrical contractor will provide each stall with **700 watt power allocation** inclusive in the site fees.
- Only electrical equipment that has been listed on the stallholder's application form, and agreed in advance with the Stalls Coordinator, will be permitted.
- WOMADelaide may require stallholders to modify their electrical needs after their application is accepted, based on electrical contractor instructions.
- **Any requests for changes to electrical requirements after, Friday 8 January, will incur a fee per additional outlet, subject to availability.**
- In accordance with AS/NZS 3760:2022 Standard, all electrical equipment and extension cords used by stallholders must be tested and tagged within the last 12 months. Any equipment purchased within the last 12 months, must have a New to Service tag (**see example image**).
- We recommend stallholders complete testing and tagging of their equipment prior to arriving on site. We cannot guarantee there will be an external test and tag contractor on site during bump-in.
- Double adaptors **are not** permitted; tested and tagged power boards **are** permitted.
- Only heavy-duty extension leads and power boards are to be used. Domestic leads and power boards are not permitted.
- Each stall will be inspected for testing and tagging compliance prior to the commencement of trading at 4pm on Friday 5 March 2027.
- Stallholders must only use any generators that are provided by WOMADelaide.



SAFETY REQUIREMENTS:

- **Sturdy closed-toe footwear and high-visibility vests must be worn by stallholders and their staff throughout all phases of the bump-in prior to gates opening at 4pm on Friday 5 March, and on Monday 8 March (overnight) and Tuesday 9 March for the bump-out.**
- WOMADelaide will not provide hi-viz vests, these must be sourced by the Stallholder.
 - Hi-viz vests are easily and cheaply purchased from hardware stores and specialist safety retailers.
- Children under 12 must not be on-site during bump-in as the site is deemed a construction site.
- **Event & Emergency Briefing and Waste Disposal Induction** sessions for stallholders and their staff will be conducted by WOMADelaide Management on **Thursday 4 March** and **Friday 5 March**. This briefing/induction is **compulsory and essential** for all stallholders trading at WOMADelaide. At least one representative from each stall is required to attend one of these sessions.



OTHER CONDITIONS:

- Stallholders must not assign, share, or sublet all or part of their site without prior written consent from WOMADelaide Management.
- Pets and livestock are not permitted at WOMADelaide.
- Camping and overnight sleeping is not permitted on the WOMADelaide site.
- Music, either live or amplified recordings, is not permitted to be played within stalls.
- WOMAD and/or the WOMADelaide name, brand, logo, or other representation may not be used without prior permission from WOMADelaide Management.
- **Please note:**
 - **Stallholder tickets must not be used to gain prior or preferential entry to the ticket holder space within the festival site.**
 - **Stallholders must not 'reserve space' within the public areas of the park (using blankets, seating or other items) before the event opens to the public each day. Any items used to reserve space will be removed.**

DISCLAIMER:

- All who participate in WOMADelaide do so at their own risk. The WOMADelaide Foundation and its employees, Arts Projects Australia and its employees, and all the staff connected with the event do not accept responsibility for any injury, damage or theft to any person, property or stock arising by reason of attendance or participation at the Event.
- WOMADelaide does not warrant or guarantee the number of public attendances at the Event, nor assure stallholders of any particular level of patronage and turnover.
- The stallholder must agree to indemnify and keep indemnified "the Event" and "the Management" against any claims or charges arising out of any actions or omissions of the stallholder in the performance of the provisions of their stallholder agreement.